

Local Government Act 1972
Churchyard Committee
Committee of Whalley Parish Council

Members of the Churchyard Committee, you are summoned to a Meeting to be held on
Monday 10th June 2024 in the Parish Church of Saint Mary and All Saints at 4.00pm

Signed: *EKHaworth*

Liz Haworth – Parish Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward members of the committee, all relevant information and supporting
documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Cliff Ball (Chairman), Revd Jonathan Carmyllie, Judith Davies (Church Warden), Cllr Martin Highton, Cllr John Threlfall. Apologies: Cllr Caroline Allen. In Attendance: Liz Haworth Parish Clerk.	101/24
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	102/24
3.	To Approve the Minutes of the Previous Churchyard Committee Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 25th March 2024.	103/24
4.	Churchyard Tree Update	
	Since the last meeting there had been reports of damaged branches over hanging the courtyard to The Stables on Back King Street. These have been actioned and removed.	104/24
5.	Yew Tree Cutting	
	The committee has been kindly offered a cutting from a Yew tree for planting in the churchyard. The members need to consider a suitable permanent location for the cutting and furthermore to consider the implementation of a medium to long term plan for managing trees in the churchyard, replacing old damaged failing trees with new trees.	105/24
	ACTION: The Clerk is to speak with Dave Hewitt at RVBC and Ken Linford Three Check Ltd for input and advice.	106/24
	Clerk to contact the kind offer of cutting to ask if we can delay our response at this time whilst considering tree maintenance and planning.	107/24

6.	Churchyard Budget & Expenditure	
	Members were updated on budget and expenditure for the maintenance of the closed churchyard. Annual Budget £8700. Monthly Grounds and Maintenance Contract £349. (£4188 pa) Unspent Church funds (partly related to covid) March 2021-2024 £6960.	108/24
7.	Pathway	
	<p>Cllr Ball has requested estimates and quotes for works to the path in the churchyard. He has received one estimate amounting to £7820+VAT to clear, base and lay appx 30 metres of Yorke stone flags to improve the path leading to the 'new' (lower) churchyard.</p> <p>Whilst only one estimate has been received it was resolved to approve the estimate, costs and works, subject to the application being accepted by the faculty, as the estimate provider is known for his quality of workmanship and reliability. RJC is to apply to the faculty for decision.</p>	109/24
9.	Reports from Members and Clerk for information only – not for debate	
	<p>Items arisen, since the last meeting for information only, that may result in future agenda item.</p> <p>The next tree safety inspection from Tree Check Ltd is due in October 2024.</p> <p>Clerk has requested LCC jet the drain at the cobbled area between the Dog Inn and Estate Agents via Cllr Mirfin.</p> <p>Cllr Ball would like the committee to consider treeworks on the conifers at the bottom of the churchyard.</p>	110/24
10.	Next Meeting Date	
	It was resolved to approve a date of the next Churchyard Committee meeting 10 th September 2024 at 2pm in in the Parish Church of Saint Mary and All Saints.	111/24

Meeting closed at 5pm.

Draft Minutes Subject to Confirmation

Cllr Clifford BallDate:.....
Chairman